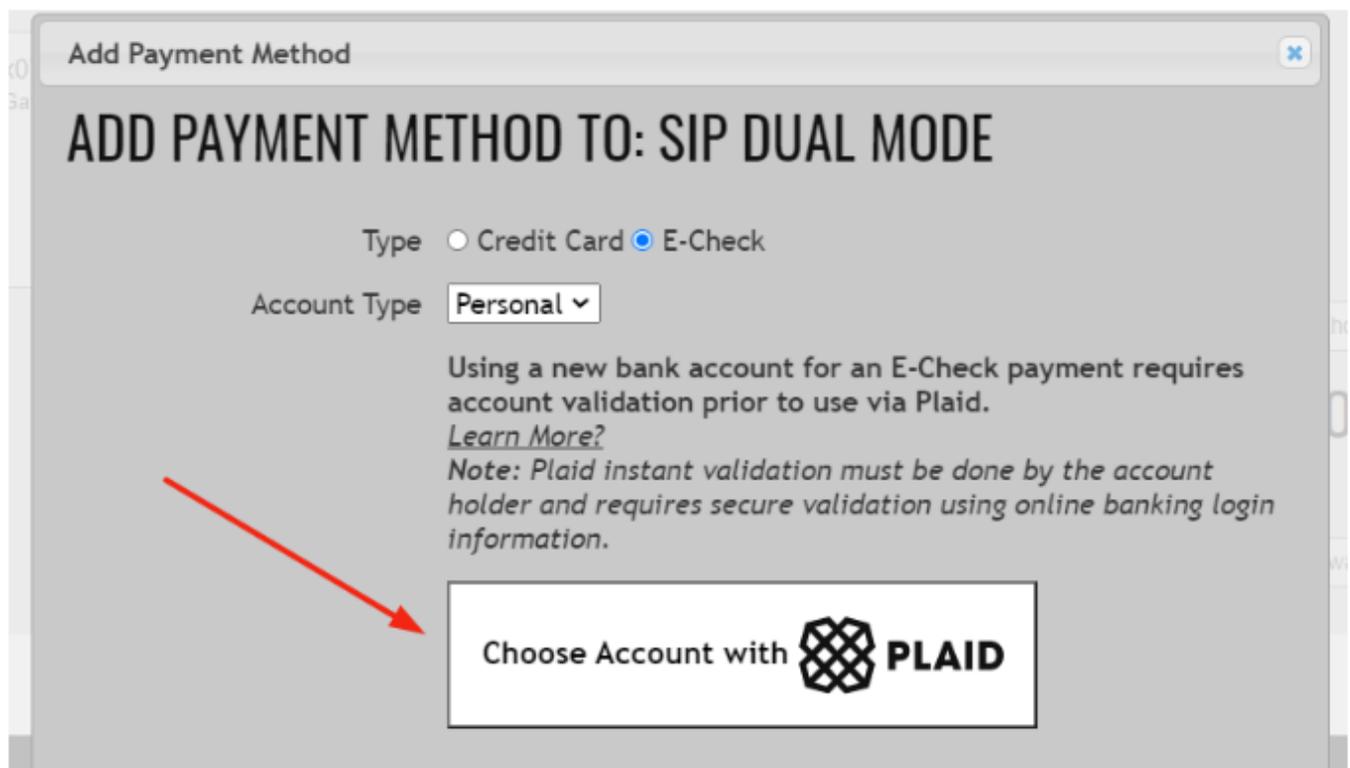


ShulCloud Micro-Deposit Resource Guide:

If you encounter any difficulty linking your bank to your ShulCloud account please follow the steps below.

STEP #1:

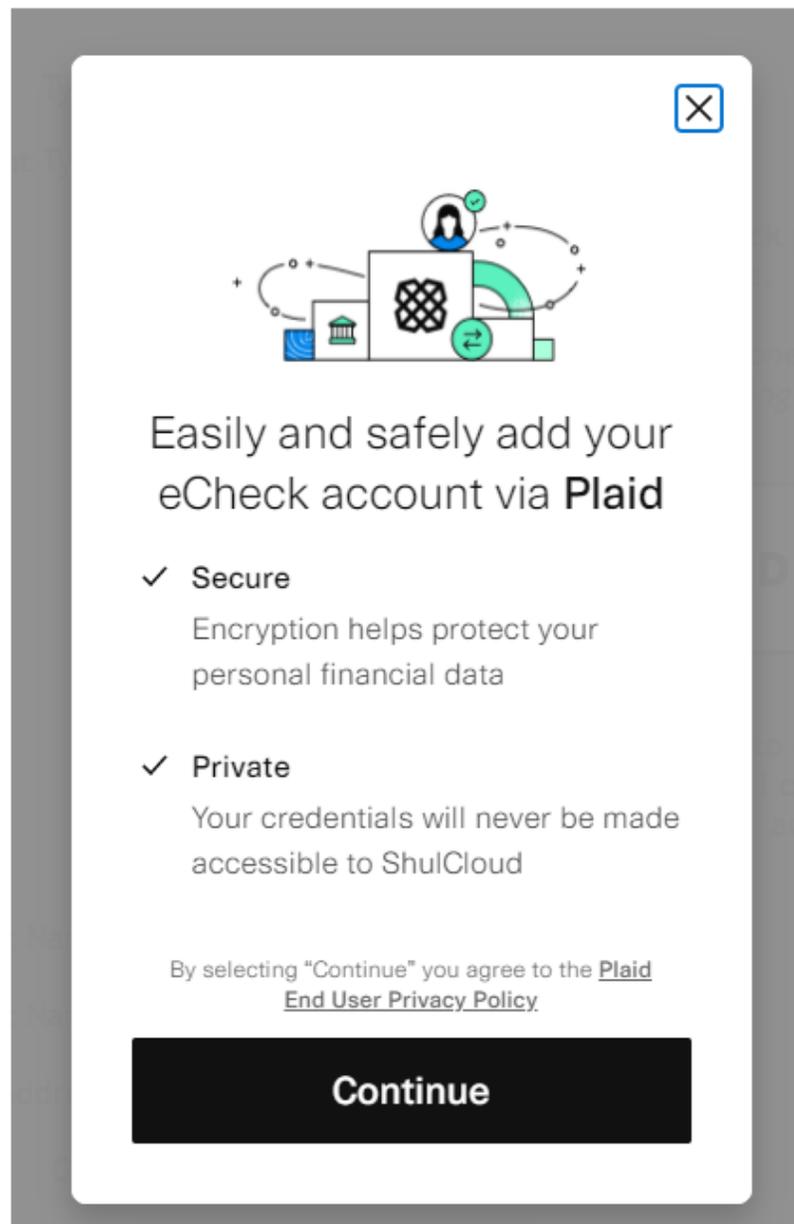
When you choose to add an eCheck (ACH) payment method, you will see a large white button **Choose Account with Plaid**, as shown here:



The screenshot shows a dialog box titled "Add Payment Method" with a close button in the top right corner. The main heading inside the dialog is "ADD PAYMENT METHOD TO: SIP DUAL MODE". Below this, there are two radio buttons for "Type": "Credit Card" (unselected) and "E-Check" (selected). Underneath, there is a dropdown menu for "Account Type" currently set to "Personal". A block of text follows: "Using a new bank account for an E-Check payment requires account validation prior to use via Plaid." Below this text is a link "[Learn More?](#)" and a note: "Note: Plaid instant validation must be done by the account holder and requires secure validation using online banking login information." At the bottom of the dialog, a large white button with a black border contains the text "Choose Account with" followed by the Plaid logo (a hexagonal grid) and the word "PLAID" in bold. A red arrow points from the left side of the dialog towards this button.

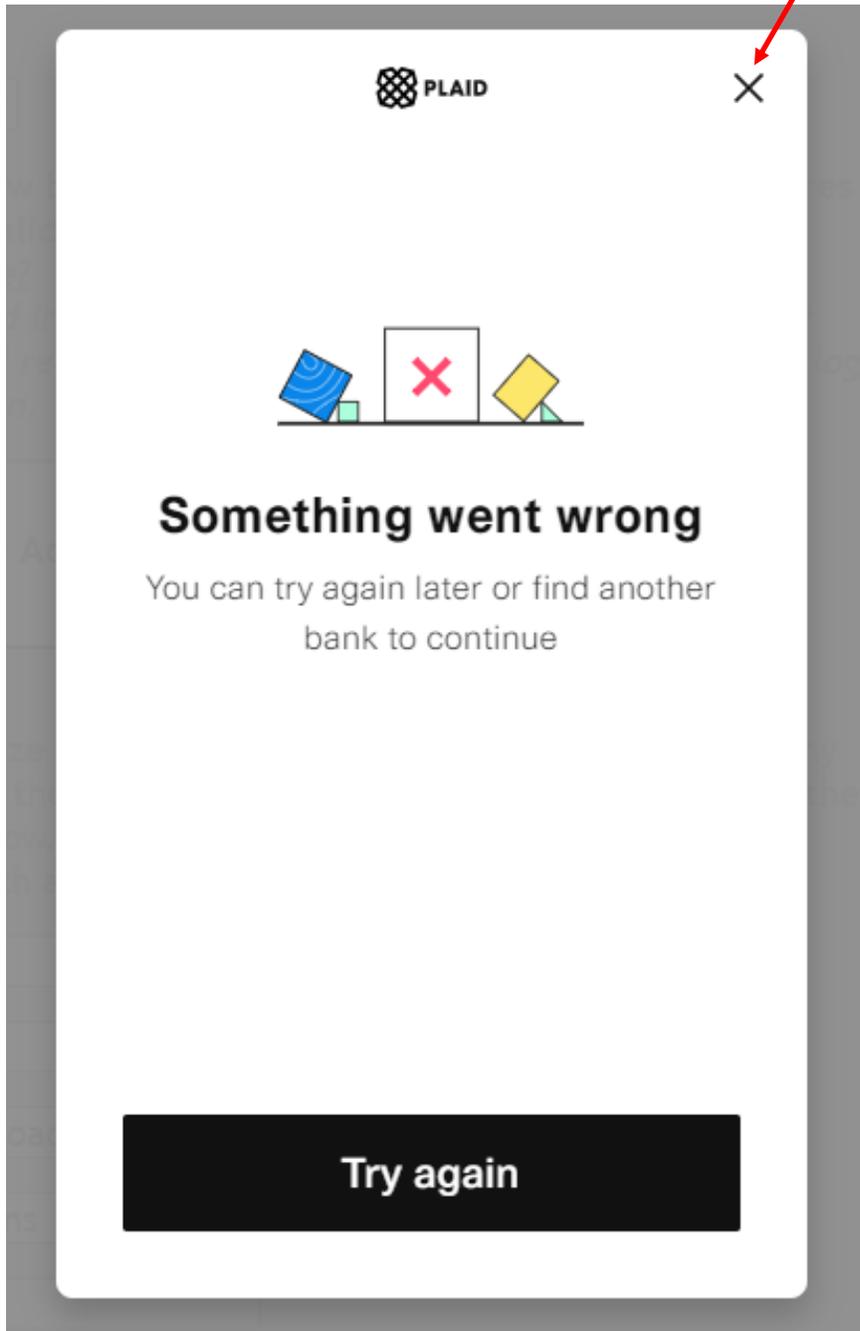
STEP #2:

Next you see the Plaid welcome screen, where you choose **Continue** to proceed:



STEP #3:

If the system is not recognizing your bank or does not enable you to connect your bank account through PLAID you will see the following error message screen. Click the "X" at the upper right corner of the box to be taken to the next screen.



STEP #4:

Click on the "Payment Method" link shown in the screen below. You will then be taken back to your payment methods as shown in step #1 above. Please then follow steps #1 through #5 again.

[« Change Payment Method](#)

Summary

Account [Slonim, Yael](#)
Paying \$250.00 for Account Payment
Total \$250.00

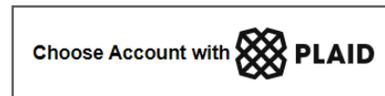
Payment Details

Account Type

Using a new bank account for an E-Check payment requires account validation prior to use via Plaid.

[Learn More?](#)

Note: Plaid instant validation must be done by the account holder and requires secure validation using online banking login information.



If you were unable to find your financial institution, or complete validation, you can validate a bank account using micro deposits on the [Payment Methods](#) page instead, or contact Temple Israel Center concerning your options.

I authorize Temple Israel Center or their agent to debit my account in the amount above via e-check as soon as I click the button below. I agree that e-check transactions I authorize comply with all applicable law.

STEP #5:

Click on the link “[Didn't see your bank in Plaid?](#)” and you will be taken to a page that enables you to enter your routing number and bank account number.

Add Payment Method [Close]

ADD PAYMENT METHOD TO: SIP DUAL MODE

Type Credit Card E-Check

Account Type

Using a new bank account for an E-Check payment requires account validation prior to use via Plaid.
[Learn More?](#)

Choose Account with  **PLAID**

Didn't see your bank in Plaid?

NOTE: We can validate your bank account using micro deposits. Micro deposits are small amounts deposited and removed from you bank account, usually 2 and generally less than a dollar, to verify your account after you supply your banking information in this form. Micro deposits usually take 1-3 days to be deposited and removed from your account, so you'll need to come back and verify them once you receive them in order to use your account.

STEP #6:

.. Two new fields appear: **ABA Routing Number** and **Bank Account Number**. Enter that information, complete the remainder of the screen, and save your method.

Add Payment Method ✕

ADD PAYMENT METHOD TO: SIP DUAL MODE

Type Credit Card E-Check

Account Type

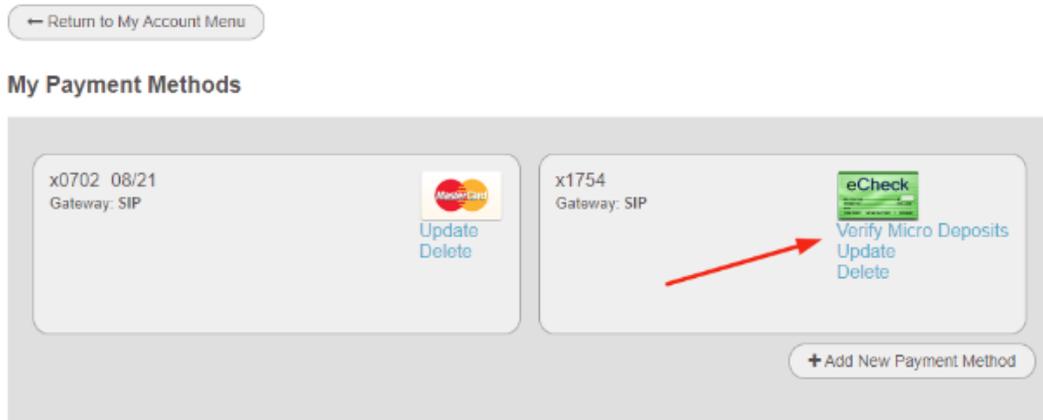
Using a new bank account for an E-Check payment requires account validation prior to use via Plaid.
[Learn More?](#)

ABA Routing Number	<input type="text"/>	Where do I find this?
Bank Account Number	<input type="text"/>	Where do I find this?

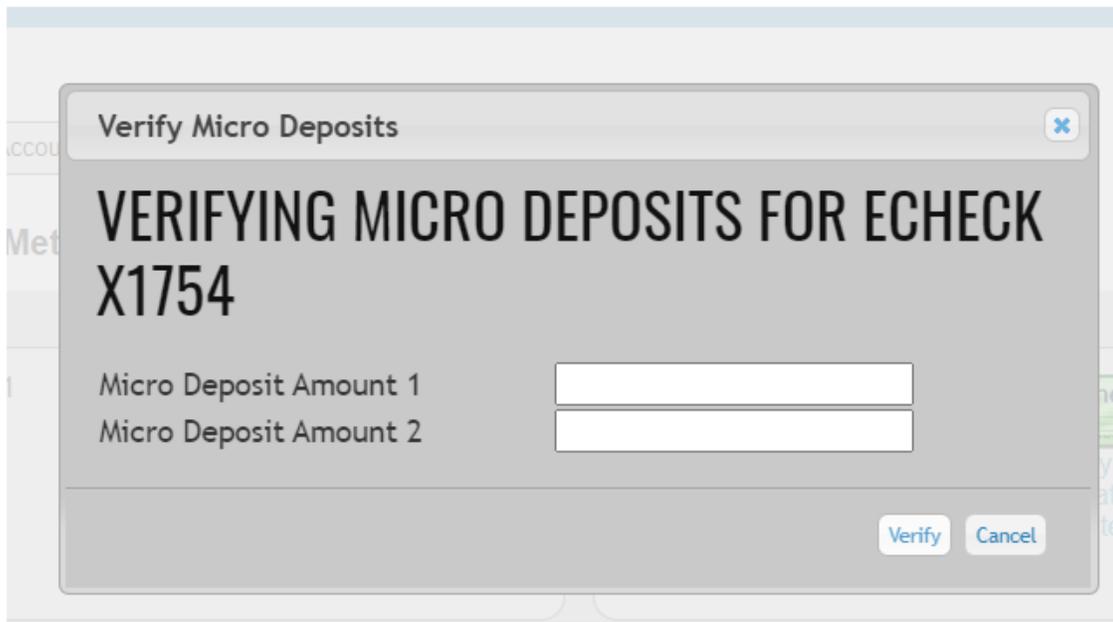
NOTE: We can validate your bank account using micro deposits. Micro deposits are small amounts deposited and removed from your bank account, usually 2 and generally less than a dollar, to verify your account after you supply your banking information in this form. Micro deposits usually take 1-3 days to be deposited and removed from your account, so you'll need to come back and verify them once you receive them in order to use your account.

STEP #7:

After you save your payment method, it will appear on your ShulCloud account with a link to enter your micro deposit amounts:



After you see the small deposits have been made to your bank account, you can return to the Payment Methods screen, click that **Verify Micro Deposits** link, enter your amounts, and click **verify**:



You can now use your mico-deposit-verified bank account to make payments on ShulCloud. Going forward your bank account should now be linked to your ShulCloud account.

If you need further assistance please contact Desiree Vacca at d.vacca@templeisraelcenter.org or (914)948-2800, ext. 131 and we will be happy to assist you. Thank you!